



Job Role:	Volunteer
Location(s):	St Columbs' Hall and/or Playhouse Theatre
Hours:	morning, afternoon or evening, depending on your availability
Start Date:	Tuesday after Easter for one week (4.5 days)

Event Overview

Feis Dhoire Cholmcille is a vibrant cultural festival celebrating Irish language, music, dance, and heritage. Volunteers are essential to the smooth running of the event and play a key role in creating a welcoming and inclusive atmosphere for all attendees.

About the Role(s)

Volunteers may apply for one or more of the following roles, depending on availability and interest. The roles to be assigned are as follows:

1. Lady Assistants

- Support adjudicators and performers
- Ensuring that you complete the sheets indicating 1st, 2nd and 3rd place winners so that the Feis office staff are informed following the session
- Provide general guidance to participants and audience members
- A briefing sheet will be given to you so that you can follow the Feis' guidelines

2. Stewards

- Manage audience flow and seating
- Ensure safe and orderly movement within the venue
- Provide directions and information
- A briefing sheet will be given to you so that you can follow the Feis' guidelines

3. Door Attendants

- Monitor entry and exit points
- Check tickets or passes
- Offer a friendly welcome to guests

4. Cashiers

- Handle ticket sales
- Manage cash and card transactions



- Maintain accurate records and receipts
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Shift Times

Volunteers are needed at both venues during the following time slots:

- **Morning:** 9:00 AM – 12:30 PM
- **Afternoon:** 1:30 PM – 5:00 PM
- **Evening:** 6:30 PM – 9:30 PM

Volunteers may sign up for one or more shifts per day.

Key Requirements

- **Smart Appearance:** Volunteers must be neatly and appropriately dressed.
 - **People-Oriented:** Friendly, approachable, and helpful demeanour.
 - **Health & Safety Awareness:** Understand and follow safety protocols.
 - **Equity, Diversity & Inclusion:** Commitment to treating all individuals with respect and fairness, regardless of background or ability.
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Training & Support

- A short induction session will be provided before the event.
 - Volunteers will be supported by venue coordinators throughout their shifts.
 - Registering with Access NI as we work with children and vulnerable adults is an essential requirement
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Benefits

- Opportunity to be part of a celebrated cultural event
 - Gain experience in event management and customer service
 - Certificate of participation (upon request)
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How to Apply

Please click on the link to apply for any of the roles above,
<https://forms.office.com/e/uCqfTjvfwu>