



1922-2022

Privacy Policy Feis Dhoire Cholmcille (Derry Feis)

The Feis Dhoire Cholmcille (Derry Feis) owns this website.

1. Derry Feis, 16 The Meadows Derry Northern Ireland BT48 8RJ. Derry Feis operates under the Charities Commission Registered Charity No NIC 107559
2. Derry Feis is committed to protecting your privacy and maintaining the security of any personal information you provide to us. The Derry Feis is a Data Controller and registered on the Data Protection Register of the Information Commissioner's Office (ICO) with the registration number C1087156 and our entry may be viewed on the register held by the Information Commissioner's Office <https://ico.org.uk/>
3. The Derry Feis data protection is overseen by the Data Protection Officer (DPO) who is Ms Aisling Bonner. You can contact the DPO by emailing her at derryfeis@gmail.com
4. The purpose of this privacy policy is to explain to you what personal information the Derry Feis collects about you and how the Derry Feis may use this information via the following services:
 - Any Derry Feis website or application/registration form that references this privacy policy
 - Official Derry Feis digital communications channels
 - Telephone, letters, and other correspondence

When we collect your data

5. Derry Feis does not collect sensitive information about you except when you specifically knowingly provide it. Derry Feis collects data to uniquely identify you as an individual in relation to applications for competitions and venues. Derry Feis also collects data to allow analysis and evaluation regarding the equality and fairness of its service provision and offerings.



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6. Derry Feis collects data directly from you to conduct its activities. The data collected falls within the following categories:
 - a. Competition entries (for example name, date of birth, contact details etc.)
 - i. We will retain this information for the duration of your competing years + 7 years.
Thereafter, only a small part of the data will be kept as a core archival record.
 - b. Results data (for example results on your performance)
 - i. We will retain this information for the duration of your competing years + 7 years.
Thereafter, only a small part of the data will be kept as a core archival record.
 - c. Equality Monitoring Information (ethnicity, religion, etc.)
 - i. This data will be held to generate required monitoring reports and will be retained for the duration of your competing years.
 - d. Financial records
 - i. We will never retain credit card details. We will retain financial records for 7 years after they were made and thereafter only a record that a payment was made.
Financial records are securely destroyed once the standard retention period has elapsed.
7. Derry Feis has legitimate business interests to collect and process the categories of data mentioned above. Derry Feis legitimate interests allow Derry Feis to provide services, operate and run competitions in the interests of the data subject, as well as using anonymised data to monitor trends, service use to improve its services, etc. Derry Feis will only use this data in ways that you would reasonably expect and will not use this data in an intrusive manner. We will always provide the option to opt-out when it is possible to do so.
8. Derry Feis may sometimes rely on your consent to process your data. Where your express consent has been obtained, Derry Feis will only use your data for the purposes



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for which your consent was given. You can withdraw your consent at any time by contacting us using the contact details below (*section 11*).

9. If you join Derry Feis as a competitor, the information provided will be used to allow you to log into and select the competitions you wish to enter on our website.

Cookies

10. Derry Feis uses cookies to collect user information from the website. This is information from you, such as but not limited to, your browser type and your Internet Protocol (IP) Address. Derry Feis uses this Information to track, evaluate, and improve the use of its website.

- To facilitate optimal use of the Derry Feis website, by means of a temporary 'session' cookie. These cookies disappear when your browser session ends.
- In addition, we use Google Analytics, an independent measurement and research service from Google. They use cookies and code on the site to gather non-personal data regarding the number and frequency of visitors to our site. Both the cookies and the embedded code provide general site and not personal statistical information about visits to pages on the site, the duration of individual page view, paths taken by visitors through the site and other general information.
- We use this type of information to help us improve our services to you. Google Analytics privacy statement can be found at www.google.com/privacy
- We also use cookies in our email communications to track whether emails have been opened or read and whether recipients have visited any website links provided. Again, this data is statistical and non-personal.

The Derry Feis website provides links to third party websites. We are not responsible for the privacy practices of those websites. Always check the privacy policies of any sites you visit.



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How we use your information

11. Unless you tell us otherwise, Derry Feis may alert you electronically by e-mail to important related information. Derry Feis may offer services on a limited basis to demographically identified groups of users. You may opt-out of this at any time by following the instructions in the marketing communication that you receive, or by setting your preferences in your profile <https://dev.zoocreative.net/web/feis/site/public/login> or by contacting us at derryfeis@gmail.com. You may choose not to allow Derry Feis to use your information like this in the first place by checking the appropriate box when providing your information on your initial registration.
12. Subject to the other clauses in this Privacy Statement Derry Feis does not provide or release names, website addresses, email addresses or competition data of users to any third party without your permission.
13. Derry Feis does, on occasions and when relevant, only share limited information with its stakeholders and the Charities Commission. Derry Feis will only do so in accordance with UK data protection legislation.
14. We use your data to:
 - Provide and administer the services you have requested
 - Keep you up to date with Feis related news
 - Tell you about Derry Feis and relevant services, standards, and assessment
 - Monitor online traffic patterns and site usage to help us continually improve our website
 - We also collect and hold information on our Committee members, Adjudicators, Accompanists, and volunteers along with schools and their accompanied teachers. The data shown in reports is not personal and will be shown in general trends, numbers, graphs, and percentages
 - Committee members, Adjudicators, Accompanists, and volunteer data is used to help complete future planning reviews. The data shown in reports is not personal and will be shown in general trends, numbers, graphs, and percentages.



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15. Derry Feis may also disclose your personal information to prevent an emergency, to prevent harm to others, to respond to legal requirements, to protect or enforce its rights, to protect or enforce the rights of a third party, or as required or permitted by law (including, without limitation, to comply with a subpoena or court order).
16. Derry Feis may use your information for market research and statistical analysis and may use reputable partners or suppliers to process limited personal information on our behalf to help us provide our services to you, if required under the Equality Act 2010. When doing so, strict instructions will be given on the processing of data and the security of it, and they will not use your data for their own business purposes.
17. Derry Feis will keep your information for a reasonable period to make use of it for the purposes described in this Privacy Statement, or as long as the law requires, and in accordance with the data retention schedule and Derry Feis requirement for its competition services. Competition data may be required to be held in archive following your decision to cease competing.
18. Derry Feis does on occasion and when relevant share limited information with its subsidiary companies or Charities Commission, for the purposes of administering services such as Adjudicators and Accompanists.
19. Derry Feis follows strict security procedures in the storage and disclosure of information which you have given, to prevent unauthorised access in accordance with the UK data protection legislation.
20. Derry Feis hosting site is located in the United Kingdom. All systems are firewall protected. The Derry Feis uses encryption techniques and authentication procedures to maintain the security of your personal data and prevent unauthorized access to your account and to Derry Feis systems. You are responsible for keeping your account login details confidential. Derry Feis also uses the encrypted systems of Zoo Creative to transfer and process your data.



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21. As part of Derry Feis commitment to providing the best possible service to its competitors, Derry Feis may monitor, and record telephone calls initiated and answered during in and out of business offices.
22. Unfortunately, the transmission of information via the internet is not completely secure. Although Derry Feis will do its best to protect your personal data, it cannot guarantee the security of your data transmitted to or Derry Feis Website(s) via the internet.

Accessing your information and your rights

23. In order to maintain the accuracy of the Derry Feis database, our individual competitors can check or update their personal details at <https://dev.zoocreative.net/web/feis/site/public/login> or by sending an email to admin@derryfeis.com. Competitors can view the type of data held and update their personal data and preferences in the competitors' area of our website under My Profile. Note that data held in 'My profile' is only available to you and Derry Feis administrative staff. No other person will have access to an individual 'My profile' other than their own.
24. You have the right to access a copy of the personal data that we hold on you. To submit a full subject access request, please send a written request to the Data Protection Officer, Derry Feis, 16 The Meadows Derry Northern Ireland BT48 8RJ.

Under the EU GDPR you have the right to:

Be informed of and access the data we hold on you, the right to rectify any data we hold on you, the right to request the data we hold on you to be erased, the right to restrict processing, the right to data portability, the right to object to data held and the right not to be subject to automated decision-making including profiling.

You can access further details on your individual rights at <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

Please note enquiries in relation to Derry Feis services should be sent to admin@derryfeis.com



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Membership Correspondence and Registration

25. As part of your membership the Derry Feis is required to ask for and store your personal data in order to send personal correspondence relating to your entry and/or change of venue for your competition and essential updates which may affect your ability to perform on the designated day. The requirement to store your data and contact you about matters connected to your competition(s) is part of competing at the Derry Feis.

If you do not wish the Derry Feis to store your personal data for competing purposes, you cannot become a competitor of the Derry Feis.

Published Lists of Adjudicators, Accompanists and Competitors

26. Derry Feis Adjudicators, Accompanists and Competitors, who give permission, are listed on the public area of our website. When you apply as a Derry Feis competitor, you give your permission to have your name and surname published in the Feis Book as part of the competition along with your competitor number and the venue who will be performing in.

27. The Derry Feis Privacy Statement was updated on 16 December 2021. By using this site, you consent to the collection and use by Derry Feis of your information, in the manner specified in this Privacy Policy. Derry Feis reserves the right to change or amend this Privacy Policy prospectively at any time by posting the revised Privacy Policy. We encourage you to review periodically this Privacy Policy to be informed of how Derry Feis is protecting your information.

Complaints

If you have a concern about an organisation's information rights practices, you can contact the Information Commissioners Office on 030 123 1113 or visit ico.org.uk/concerns